



MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	X
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 2 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

FIRST AID KITS INVENTORIED AND RESEALED (MARCH / JUNE / SEPT / DEC)

YES / N/A

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	NA
First Aid Kit checked and log signed	NA
Emergency lighting in good order	NA
Exit signs illuminated	NA
Exit doors free of obstructions	NA
Pull stations accessible	NA

FIRE EXTINGUISHERS CHECKED & CARD SIGNED?

2+1
Number of Extinguishers Checked

EMERGENCY LIGHTING CHECKED?

1 (hallway outside apart.)
Number of Lights Checked

DATE: Aug 7/19

BASE: Pelee Island Apartment



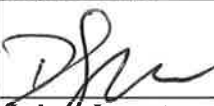
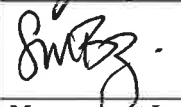
MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

- Foul odour coming from laundry room
- At least one emergency light may be usefull in apartment.
- Need a lock for bathroom door.

Inspected By:

 Dan Swajdzin
Labour Inspector - Sign and Print
 Smty Bezaire
Management Inspector - Sign and Print

DATE: Aug 7/19 BASE: Pelee (Apartment)



MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	✓
Walkways free of obstacles	✓
Building exterior sound	X
Garage doors functioning properly	✓
Garage doors open manually	✓
Man doors opening/closing properly	✓
Man doors secure	✓
Windows functional / secure	X
Outdoor lighting sufficient / functional	✓
Outdoor seating / tables	✓
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	✓
Extension cords in good condition	✓
Free of loose wires / cables / cords	✓
No overloaded receptacles	✓
Area carpets in good condition	✓
Floors clean and clear	✓
Furniture in good working order	✓
Lighting adequate and functioning	✓
Air Conditioning functioning	✓
Heat adequate and functioning	✓
Air quality adequate	✓

Garage	PASS
Clean and clear of obstacles	✓
GFI's functioning	✓
Extension cords in good condition	✓
Chemicals stored properly	✓
Goggles and gloves available	✓
All Chemicals labelled	✓
All equipment stored securely	✓
Floor drains clear	✓
Heat functioning	✓
Oxygen stored securely and in safe area	✓
Exhaust fan functioning	✓
No Smoking sign	✓
Clear of spills	✓
Hazard container present	✓
Fire extinguisher	✓
Evidence of leaks/spills	✓
Spill collection container	✓
Lighting	✓

Kitchen / Bathroom	PASS
No slip / trip hazards	✓
Extension cords in good condition	✓
No overloaded receptacles	✓
Area carpets in good condition	✓
Floors clean and clear	✓
Lighting adequate and functioning	✓
Hand Sanitizers available and filled	✓
Toilet / Shower functioning	✓
Appliances in good order	✓

Posting and Documents	PASS
Mandatory postings present	✓
MSDS current (within 2 years)	✓
Evacuation plan available	✓
Updated floor plans	✓
Emergency numbers and contacts	✓
Minutes posted	X

Latest minutes not posted

FIRST AID KITS INVENTORIED AND RESEALED (MARCH / JUNE / SEPT / DEC)

YES / N/A

FIRE EXTINGUISHERS CHECKED & CARD SIGNED?

2

Number of Extinguishers Checked

EMERGENCY LIGHTING CHECKED?

2

Number of Lights Checked

** See Comments*

Emergency Equipment	PASS
Equipment in good working order	✓
Extinguishers accessible, tagged and dated	✓
Detectors tested and functional	✓
Eye wash station functional	✓
First Aid Kit checked and log signed	✓
Emergency lighting in good order	✓
Exit signs illuminated	✓
Exit doors free of obstructions	✓
Pull stations accessible	N/A

DATE: Aug 7/19

BASE: Pelee Island (Downstairs)



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

- Clothes washer rusted + leaking, new one needed.
- Eye wash station needs inspecting or replacing (Due July 2018)
- First aid last inspected July 2018.
- Birds nest in garage and on sensor flood light above garage door outside.
- Eave trough partially collapsed @ rear of building.

Inspected By:

Labour Inspector – Sign and Print
Management Inspector – Sign and Print

- Hornet nests still present in garage exhaust outlets, & active hornets seen.

DATE: _____ BASE: _____