

**Joint Health & Safety Committee**

**Meeting Minutes**

**Thursday, Oct 12, 2017**

**09:00 | Civic Centre Boardroom B**

**Employer Present:** John Fast, Jean Pierre Bacon, Audrey Maodus, Denis McFarlane

**Employee Present:** Ian Nash, Dan Pickel, Miguel Restrepo, Mike Lacroix, Dave Kfrerer

**Guests Present:** Chris Grant

**Regrets:** Dave Jacobs, Renee Murray, Tyson Brohman, Dan Suvajdzin

**Meeting Chair:** Ian Nash for Dan Suvajdzin

**Secretary on record (minutes):** Crystal Sylvestre

**Meeting called to order:** John Fast **Second:** Dave Kfrerer

**Time:** 0906 hrs. | **Quorum present**

<b>Agenda Item #</b>	<b>AGENDA TOPIC</b>	<b>ACTION REQUIRED</b>	<b>ASSIGNED TO / PER</b>
	<b>Review of Previous Minutes (0906)</b>		
	No issued presented. <b><u>Motion to Accept Minutes:</u></b> <b>Motion made – Ian Nash</b> <b>Motion Second: JP Bacon</b>		
	<b>NEW BUSINESS</b>		
1.	<b><u>Station Inspections</u></b> <i>September and October Station Inspections distributed to the group for review and comment.</i>  <b><u>Eye Wash Stations</u></b> Eye wash stations were all reviewed last year in September. Some are good for 4 more years, others are due now. Once they are replaced they will be good for 5 years.  <b><u>Sharps Containers</u></b> Unsealed sharps containers was a common issue in the October Inspections. Memo has been sent to all staff. All JHSC members should be watching for overfull or unsealed containers. It is the responsibility of the members to correct and communicate to staff the importance of sealing the containers.	<b>NO ACTION REQUIRED</b>	

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2.	<p><b><u>4<sup>th</sup> Quarter Meeting</u></b>  The fourth quarter meeting will be held in Leamington.</p>	No ACTION REQUIRED	
3.	<p><b><u>Pager Decibel Testing</u></b>  Friday, October 13, 2017 Ian Nash and John Fast will be meeting the MOHLTC at Mercer station to begin testing the paging systems for their decibel output. This is a Province wide concern. Sudbury and CUPE have done some research. MOH are not able to fix the current system, they will have to purchase a new one. Windsor Fire and Hamilton have the new ramp up systems. US Departments are using them. Ian will keep updated and provide the Committee with a report of the testing. Decibels and duration are an issue. Long term exposure has been found to create health issues. MOL will not issue orders as it is MOH equipment.</p>	<p>Report to Committee on Decibel Readings.</p> <p>Schedule additional dates to complete testing at all stations.</p>	Ian Nash / John Fast
4.	<p><b><u>Hot Water in Harrow Station Bathrooms</u></b>  Hot water on demand system is too far away from the bathroom and kitchen. The tap times out by the time the hot water gets there.</p>	Review the timing of bathroom taps and adjust if possible.	Chris Grant
5.	<p><b><u>Kingsville Lockers in Garage</u></b>  Supplies have been moved to the crew room and lockers were moved to the garage. Lockers should be closed at all times. Linen and blankets are wrapped.</p>	NO ACTION REQUIRED.	
6.	<p><b><u>Pace of Work, effects on Staff</u></b>  Crews are working very hard. Stress levels are increasing. Systems are in place to support staff. Code 7's create an issue across the Country. All services are working towards addressing this issue. Call volume is being reviewed and all solutions are being explored. Bill 60 is implementing changes to the Ambulance Act as well. All parties are committed to change.</p>	NO ACTION REQUIRED	
7.	<p><b><u>Health and Safety Manual</u></b>  Dan Pickel, Denis McFarlane, Chris Grant and Crystal Sylvestre will review prior to next meeting.</p>	Review current manual and update.	Crystal / Chris / Denis / Dan P
8.	<p><b><u>Pelee Island Inspections</u></b>  Dave Kfrerer and JP bacon will go inspect island station asap.</p>	Choose a date and send to Crystal to reserve ferry.	JP and Dave
9.	<p><b><u>Inspections</u></b>  November – Tyson and Mike  December – Tyson and Dan Pickel</p>	NO ACTION REQUIRED.	

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10.	<p><b><u>New Members</u></b>            Union has a new member ready to be trained. All current members have been grandfathered into previous training requirements. Any new members will be required to undertake annual recertification.</p>	NO ACTION REQUIRED.	
11.	<p><b><u>D Tank Covers</u></b>            It has been found that tanks do not have covers. They are being carried by the regulator. They were all covered at 2015. There was a memo sent out when the bags were introduced. Send another memo to staff.</p>	Review messaging from previous memo sent and send reminder.	John Fast
12.	<p><b><u>Mercer Alley Traffic Calming Measures</u></b>            The City will likely agree to 2-3 of the shallower, wider speed bumps. They should be placed between the two door and then at either end.</p>	Send recommendation to Chief to request the City install bumps.	John Fast / Ian Nash or Dan S
13.	<p><b><u>First Aid Kits</u></b>            As a result of our Workwell audit, we found the first aid kits do not meet standard. There was a new system developed. JHSC is going to do the inspections going forward and log on inspection form. All were inspected for Sept 2017, next review will be December 2017.</p>	Prepare tags for the Dec inspection. Distribute to inspectors.	Crystal
14.	<p><b><u>New Incubator Decks</u></b>            London Health Sciences has a new incubator deck. They are requesting someone from our service to London to be trained and a training package will be issued for our staff to reference.            JP and Dave have offered to attend.</p>	Keep in touch with LHS.	Chris
15.	<p><b><u>MOL Updates</u></b></p> <ul style="list-style-type: none"> <li>- Pull tests are being done to test the G force on vehicles.</li> <li>- Guidance Notes have been redone.</li> <li>- Questioning if DEF is covered under WHMIS. Most services are switching to gasoline engines so it is becoming less of an issue.</li> <li>- CSA Standard on reflective tape has changed to CSA Z96-15 requiring 50 mm width. Pretty sure EWEMS meet standard.</li> <li>- MOL is looking at Opioid issues, Guidance Notes are being prepared.</li> <li>- Confined Space – Medics believe Fire has been trained however this is not always the case. Under review.</li> <li>- MOL Blitzes coming up:               <ul style="list-style-type: none"> <li>o Sept 1 – Mar 1 – Noise and struck by object</li> </ul> </li> </ul>	<p><u>CSA Z96-15:</u>            Confirm with uniform company that uniforms meet standard.</p>	Crystal

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	<ul style="list-style-type: none"> <li>○ Oct 2 – Nov 24 – Slips &amp; Trips</li> <li>- Hospital Violence – Ian has joined a committee formed regarding this issue.</li> <li>- WHMIS labels are being changed to SIDS.</li> <li>- Ergonomics – Nurses are looking into ergonomics when moving patients from stretcher to bed.</li> <li>- Vehicles – There is now a CSA standard that manufacturers will have to meet.</li> <li>- There were 46 recommendations submitted.</li> <li>- OHSMS is available on the MOL website for you to offer your opinion.</li> <li>- PHSA – Guidance notes available regarding PTSD Awareness for Paramedics.</li> <li>- Updates available from our Guidance Notes.</li> </ul>	<p><u>Guidance Notes:</u> Send to Crystal to distribute to JHSC members.</p>	Ian
16.	<p><b><u>Garage Door Sensors</u></b> Only one sensor system is required for garage doors. As repairs are needed the doors will be left with light sensors and the pressure sensors will be removed. If the pressure sensor is present it needs to be working so test it during Base Inspections as well as the light sensor.</p>	Test all available door systems during inspections at this time.	JHSC Inspectors
17.	<p><b><u>Two portables for staff</u></b> Are all trucks sent out with two portables? Typically yes, there was recently a unit that had to travel to Mercer to get the second portable. This is a one off situation that was addressed properly.</p>	NO ACTION REQUIRED	
18.	<p><b><u>Panic Buttons</u></b> Ian met with CACC regarding Panic Buttons. Ian will send more information when available.</p>	NO ACTION REQUIRED	
19.	<p><b><u>Motion to Adjourn</u></b> Motion to Adjourn: John Fast Second: Mike Lacroix</p>		
20.	Adjourned 1047		

**Approval of Minutes:**

  
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 Management  
 John Fast

  
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 Union  
 Dan Suvajdzin