



MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	/
Walkways free of obstacles	/
Building exterior sound	/
Garage doors functioning properly	/
Garage doors open manually	/
Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	X
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	X (4)
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X (2)
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	X
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	X (1)
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

(1) E LIGHTING IN Crew Rm N/W (BATTERY)

(2) MINUTES INSPECTIONS SEPT/OCT

(3) OUT CHAIRS IN ELECTRICAL Rm → MOVED TO MED SUPPLY R

(4) 5 PLUGS INTO 6 WAY
- UN PLUGGED
- MEMO TO BASE

(5) WEATHER STRIP ON MAIN DOOR OF C Rm

DATE: Nov 9 17 BASE: A. Bunch



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector



MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
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Building exterior sound	/
Garage doors functioning properly	/
Garage doors open manually	/
Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	OK

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	/
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	X
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① MINUTES / INSPECTIONS
800T/0CT

② 1 SMOKE DETECTOR IN GARAGE
MISSING.

DATE: Nov 9 17 BASE: Essex



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

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Garage doors functioning properly	/
Garage doors open manually	/
Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	N/A
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① MINUTES / INSPECTIONS
SEPT / OCT

• LIST UPDATE NEEDED

DATE: Nov 9 17

BASE: Harlow



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

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Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	/

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	X
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① PHONE # UPDATE
② MINUTES SEPT/OCT
INSPECTION 5 SEPT/OCT

DATE: DEP NOV 8/17 BASE: JEFFERSON



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

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Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	X
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① MINUTES / INSPECTIONS
SENT / OCT

② GAS LEAKSON, ALARM
LOW-BATTERY TAPE
(PHOTO)

DATE: Nov 9 17

BASE: Kingsville



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By: 
Labour Inspector

Management Inspector



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Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
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GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	/
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	/

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	X
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① MINUTES / INSPECTION
3 SEPT / OCT

② BATTERY PACK IN UTILITY Rm N/W

DATE: Nov 9 17

BASE: LAKE SHORE



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

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Parking lot free of obstacles	/
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Man doors opening/closing properly	/
Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	/

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	N/A
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	X
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	X
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	X
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

- ① UPDATE RVD
 - ② SORT OUT MINUTES / INSPECTIONS
 - ③ OLD F.P. IN GARAGE
 - ④ E-LIGHTING IN GARAGE IN/W
- ONLY 1 STATION ABOVE DOOR
(SEE PHOTO) WORKING

DATE: Nov 9 17 BASE: LASALLE



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:

Labour Inspector
Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	/
Walkways free of obstacles	/
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Garage doors functioning properly	/
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Man doors secure	/
Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	/

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	/
Spill collection container	/
Lighting	X

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① Minutes / INSPECTIONS

2007/007

② LIGHT - HALLWAY TO DC GARAGE. 1st QA Rm. WASHROOM ENTRANCE.

DATE: Nov 9 17

BASE: *hammond*



Corporation of the County of Essex
EMERGENCY MEDICAL SERVICES



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
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Outdoor seating / tables	/
Fuelling Stations	/

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	/
Spill collection container	/
Lighting	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	X
Minutes posted	X

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	X
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

① PHONE LIST OUT OF DATE
MISSISSAUGA D JACOBS #

② - LAST ^{current} INSPECTION APR /16
- LAST CURRENT WINDERS
2 WINDERS 1/4

SEE REVERSE SIDE

DATE: Nov 8 2017

BASE: MERCER / BROADHEAD





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

UPPER OFFICES EMERGENCY LIGHT SYSTEM
WORKING BUT TIMES OUT TO QUICK. NEEDS
MAIN BATTERY REPLACED *AD*

Inspected By:


Labour Inspector

Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

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Windows functional / secure	/
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	/
Fuelling Stations	N/A

Garage	PASS
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GFI's functioning	/
Extension cords in good condition	/
Chemicals stored properly	/
Goggles and gloves available	/
All Chemicals labelled	/
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Heat functioning	/
Oxygen stored securely and in safe area	/
Exhaust fan functioning	/
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	/
Evidence of leaks/spills	X
Spill collection container	/
Lighting	/

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	/
Supplies adequate	/

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	/
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Furniture in good working order	/
Lighting adequate and functioning	/
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	(2)
Minutes posted	(1)

① MINUTES 3RD 1/4
INSPECTIONS SEPT/OCT

② UPDATE LIST

③ E LIGHTING BATHROOMS
& TRAINING ROOM

DATE: Nov 8 / 2017 BASE: TECUMSEH



Corporation of the County of Essex
EMERGENCY MEDICAL SERVICES



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By:


Labour Inspector

Management Inspector

MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fueling Stations	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	
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Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Kitchen / Bathroom	PASS
No slip / trip hazards	/
Extension cords in good condition	/
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	/

Posting and Documents	PASS
Mandatory postings present	/
MSDS current (within 3 years)	/
Evacuation plan available	/
Updated floor plans	/
Emergency numbers and contacts	/
Minutes posted	/

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	/
Eye wash station functional	/
First Aid Kit checked and log signed	/
Emergency lighting in good order	/
Exit signs illuminated	/
Exit doors free of obstructions	/
Pull stations accessible	/

MINUTES / INSPECTIONS
SEPT / OCT

DATE: Nov 9/2017 BASE: Civic Ctr OFFICE




Corporation of the County of Essex
EMERGENCY MEDICAL SERVICES



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

Inspected By: 
Labour Inspector
Management Inspector