

County of ESSEX

Corporation of the County of Essex EMERGENCY MEDICAL SERVICES



### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	
Pull stations accessible	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE: Feb 14/17 BASE: Amburstberg





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Bag of dry cened being used to prop open door. Need door wedge, remove concrete, NO MSAS For concrete. (Correction Grout)

Inspected By:	
Den	
Labour Inspector	
A	
Management Inspector	





### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	X
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	1
Goggles and gloves available	
All Chemicals labelled	1
All equipment stored securely	
Floor drains clear	
Heat functioning	1
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	1
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	/
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	I,
Exit doors free of obstructions	14
Pull stations accessible	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	X
Extension cords in good condition	1
Free of loose wires / cables / cords	$\times$
No overloaded receptacles	
Area carpets in good condition	/
Floors clean and clear	$\times$
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	1
Heat adequate and functioning	
Air quality adequate	

Kitchen / Bathroom	PASS,
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE: Feb 14/17 BASE: Broadhead





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Cluttered, formerous humerous trip hazards and some precariously balanced boxes on shelves

80 - XXX

Inspected By:	
Au	
Labour Inspector	
A	
Management Inspector	





## **MONTHLY WORKPLACE INSPECTION CHECKLIST**

Outdoor Equipment	PASS
Parking lot free of obstacles	1
Walkways free of obstacles	1
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	1
Man doors secure	
Windows functional / secure	/
Outdoor lighting sufficient / functional	1
Outdoor seating / tables	1
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	X.
Goggles and gloves available	17
All Chemicals labelled	X
All equipment stored securely	X
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	1
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	1
Pull stations accessible	

Feb 14/17

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	/
Free of loose wires / cables / cords	/
No overloaded receptacles	1
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	1
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	./

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	/
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE:

BASE:

Essex





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

One improperly lubelled spray bottle. Rectified Four improperly stored Or tanks. 202 tanks from other fire service,

Inspected By:
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Labour Inspector
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q
Management Inspector



# County of Corporation of the County of Essex ESSEX EMERGENCY MEDICAL SERVICES



### **MONTHLY WORKPLACE INSPECTION CHECKLIST**

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	1
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	1
Man doors secure	
Windows functional / secure	/
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	1

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	/
Extension cords in good condition	
Chemicals stored properly	X
Goggles and gloves available	11
All Chemicals labelled	$\times$
All equipment stored securely	
Floor drains clear	1
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	1
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	/
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	11
Pull stations accessible	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	1
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	1
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	1
Air Conditioning functioning	
Heat adequate and functioning	17
Air quality adequate	

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE:

Febry/17 BASE: Harrow





MONTHLY WORKPLACE INSPECTION CHECKLIST

#### HAZARDS:

- Improporty lubeled spray bottles, Rectified - Printing on some labels illegible due to water damage smearing the lettering.

Inspected By:	
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Du	2
Labour Inspector	
	d
	ap -
<b>Management Inspect</b>	or





# County of Corporation of the County of Essex ESSEX EMERGENCY MEDICAL SERVICES



## **MONTHLY WORKPLACE INSPECTION CHECKLIST**

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	/
Man doors secure	1
Windows functional / secure	
Outdoor lighting sufficient / functional	1
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	1
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	
Pull stations accessible	

DATE: Feb14/17

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	J,
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	V.
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	1
Minutes posted	

ITEMS NOT CHECKED OFF AS PASSING INSPECTION MUST BE ADDED TO THE HAZARDS FORM ON REVERSE

BASE: Jefferson





MONTHLY WORKPLACE INSPECTION CHECKLIST

#### HAZARDS:

- Improvised antennae made of wood and coat hangers
- Brass fitting supplying chemical filler sprags water when value is opened in garage

**COMMENTS / CONCERNS:** 

Crews state there is a general spiden infestation.
- Kitchen Faucet loose.
- Extraneous SOD truck changing cord in garage

Inspected By:	
Qu	
Labour Inspector	
A	
Management Inspector	





## MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
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Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	1
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	X
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	1
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	L.
Exit doors free of obstructions	
Pull stations accessible	

Feb 14/17

Office / Crew Room / Meeting Room	PASŞ
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	1
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	1/
Air quality adequate	

<u>Kitchen / Bathroom</u>	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	11
Minutes posted	

DATE:

Kingsville BASE:



County of Corporation of the County of Essex ESSEX EMERGENCY MEDICAL SERVICES



MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Truck extension cord not retracting properly. aething caught in chain.

Inspected By:	
Ra	
Labour Inspector	
Sp	
Management Inspector	





## MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	1
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	/
Chemicals stored properly	X
Goggles and gloves available	
All Chemicals labelled	X
All equipment stored securely	
Floor drains clear	1
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	11
Supplies adequate	

<b>Emergency Equipment</b>	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	1
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	1
Emergency lighting in good order	
Exit signs illuminated	1
Exit doors free of obstructions	
Pull stations accessible	

Feb 14/17

Office / Crew Room / Meeting Room	PASS,
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	/
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

<u>Kitchen / Bathroom</u>	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	/
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE: \_

BASE: Lasalle





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Improperly lubeled spray bottles, Redified.

Inspected By:	
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1	
Laborn Inspector	$\sim$
Labour Inspector	
d	
de la	2
Management Inspector	
Management Inspector	





## MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
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Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	
Goggles and gloves available	
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	1
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS.
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	1

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	
Emergency lighting in good order	1
Exit signs illuminated	1,
Exit doors free of obstructions	
Pull stations accessible	

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Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

<u>Kitchen / Bathroom</u>	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	/
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE: Feb 14

BASE: Lake shore





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Shap containen outside at bin, Placed in bin. Rectified.

Inspected By:	
R	
Labour Inspector	
P	
Management Inspector	





## **MONTHLY WORKPLACE INSPECTION CHECKLIST**

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	
Windows functional / secure	
Outdoor lighting sufficient / functional	1
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	
Chemicals stored properly	
Goggles and gloves available	1
All Chemicals labelled	$\bigvee$
All equipment stored securely	
Floor drains clear	1
Heat functioning	
Oxygen stored securely and in safe area	X
Exhaust fan functioning	17
No Smoking sign	
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

<b>Emergency Equipment</b>	PASS/
Equipment in good working order	VI
Extinguishers accessible, tagged and dated	
Detectors tested and functional	
Eye wash station functional	. /_
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	1/
Pull stations accessible	

Feb 14/1

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Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	1
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Furniture in good working order	
Lighting adequate and functioning	/
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	1/
Minutes posted	

DATE: \_\_\_\_

BASE: eamina





MONTHLY WORKPLACE INSPECTION CHECKLIST

**HAZARDS**:

- Unsecured M tank (no chain). Rectified - Torn cover on fire extinguisher @ fueling station

- No paper touels in women's washroom @ frat at base. - Signs of leak around vent in medical room eeiling (discoloured ceiling tile)

Inspected By:	
An	
Labour Inspector	
-	
Management Inspector	



# County of Corporation of the County of Essex ESSEX EMERGENCY MEDICAL SERVICES



## **MONTHLY WORKPLACE INSPECTION CHECKLIST**

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	
Man doors opening/closing properly	
Man doors secure	1
Windows functional / secure	
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	1
Extension cords in good condition	X
Chemicals stored properly	
Goggles and gloves available	1
All Chemicals labelled	
All equipment stored securely	
Floor drains clear	
Heat functioning	1
Oxygen stored securely and in safe area	1
Exhaust fan functioning	/
No Smoking sign	
Clear of spills	1
Hazard container present	1
Fire extinguisher	1
Evidence of leaks/spills	
Spill collection container	1
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS,
Equipment in good working order	V,
Extinguishers accessible, tagged and dated	
Detectors tested and functional	J,
Eye wash station functional	
First Aid Kit checked and log signed	X
Emergency lighting in good order	
Exit signs illuminated	1,
Exit doors free of obstructions	
Pull stations accessible	

DATE: Feb 14/17

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	/
Area carpets in good condition	/
Floors clean and clear	1
Furniture in good working order	1
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	1

<u>Kitchen / Bathroom</u>	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	V,
Evacuation plan available	
Updated floor plans	11
Emergency numbers and contacts	
Minutes posted	



ITEMS NOT CHECKED OFF AS PASSING INSPECTION MUST BE ADDED TO THE HAZARDS FORM ON REVERSE

BASE: Mercer





MONTHLY WORKPLACE INSPECTION CHECKLIST

#### HAZARDS:

- Logistics office, damaged extension cord (shorted) under desk, Burn marks, - 02 dolly outside cage rusted through.
- light bulb out in garage adjacent to south wall.

#### **COMMENTS / CONCERNS:**

- Cement+ growt present in utility room, No MSDS?
- Shower head in wonens lock room leaks when on.

-Original seal absent a first aid box near wash bay. No expiry date

Inspected By:	
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Labour Inspector	_
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a de la companya de l	
Management Inspector	





### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	
Building exterior sound	
Garage doors functioning properly	
Garage doors open manually	1
Man doors opening/closing properly	1
Man doors secure	/
Windows functional / secure	1
Outdoor lighting sufficient / functional	
Outdoor seating / tables	
Fuelling Stations	/

Garage	PASS
Clean and clear of obstacles	
GFI's functioning	
Extension cords in good condition	/
Chemicals stored properly	X
Goggles and gloves available	1
All Chemicals labelled	X
All equipment stored securely	
Floor drains clear	
Heat functioning	/
Oxygen stored securely and in safe area	
Exhaust fan functioning	1
No Smoking sign	1
Clear of spills	
Hazard container present	
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	1
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	/
Emergency lighting in good order	
Exit signs illuminated	1
Exit doors free of obstructions	
Pull stations accessible	

14

DATE:

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	1
Area carpets in good condition	1
Floors clean and clear	1
Furniture in good working order	1
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	1

<u>Kitchen / Bathroom</u>	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	- /
Area carpets in good condition	1
Floors clean and clear	
Lighting adequate and functioning	1
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	/
Emergency numbers and contacts	
Minutes posted	

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ITEMS NOT CHECKED OFF AS PASSING INSPECTION MUST BE ADDED TO THE HAZARDS FORM ON REVERSE

BASE:





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Improperly labeled spray bottles. Rectified.

Inspected By:
Ra
Labour Inspector
A
Management Inspector





### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	1
Walkways free of obstacles	
Building exterior sound	1
Garage doors functioning properly	1
Garage doors open manually	1
Man doors opening/closing properly	11
Man doors secure	1
Windows functional / secure	
Outdoor lighting sufficient / functional	/
Outdoor seating / tables	1
Fuelling Stations	/

Garage	PASS
Clean and clear of obstacles	/
GFI's functioning	1
Extension cords in good condition	11
Chemicals stored properly	1
Goggles and gloves available	
All Chemicals labelled	/
All equipment stored securely	
Floor drains clear	
Heat functioning	
Oxygen stored securely and in safe area	
Exhaust fan functioning	
No Smoking sign	
Clear of spills	
Hazard container present	1
Fire extinguisher	
Evidence of leaks/spills	
Spill collection container	
Lighting	

Medical Supply Room	PASS,
No slip / trip hazards	
Floor clean and clear	
Supplies adequate	

Emergency Equipment	PASS
Equipment in good working order	
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	1
Eye wash station functional	1
First Aid Kit checked and log signed	
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	1
Pull stations accessible	

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	X
Extension cords in good condition	
Free of loose wires / cables / cords	X
No overloaded receptacles	
Area carpets in good condition	1
Floors clean and clear	1
Furniture in good working order	
Lighting adequate and functioning	
Air Conditioning functioning	
Heat adequate and functioning	
Air quality adequate	1

Kitchen / Bathroom	PASS
No slip / trip hazards	
Extension cords in good condition	
No overloaded receptacles	
Area carpets in good condition	
Floors clean and clear	
Lighting adequate and functioning	
Hand Sanitizers available and filled	
Toilet / Shower functioning	
Appliances in good order	

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 3 years)	
Evacuation plan available	
Updated floor plans	
Emergency numbers and contacts	
Minutes posted	

DATE: Feb 14/17 BASE: Civic Centre





MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

Many loose wires across floors in most of the officer and training room.

**COMMENTS / CONCERNS:** 

Unconventional extension / unsecured electrical conduit. under electrical panel next to Front desk.

Inspected By:	
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Labour Inspector	
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Management Inspector	